

CRANSTON SCHOOL COMMITTEE MEETING

MONDAY, JULY 18, 2005

HOPE HIGHLANDS ELEMENTARY SCHOOL

300 HOPE ROAD

EXECUTIVE SESSION: 6:00 P.M.

PUBLIC SESSION: 7:00 P.M.

MINUTES

The regular monthly meeting of the Cranston School Committee was held on the evening of the above date at Hope Highlands School with the following members present: Mr. Archetto, Mrs. Greifer, Ms. Iannazzi, Mr. Lupino, and Mr. Traficante. Mr. Palumbo and Mr. Stycos were absent. Also present were Mrs. Ciarlo, Mr. Scherza, Mr. Balducci, Mr. Votto, Mr. Laliberte and Mr. Scaffardi.

The meeting was called to order at 6:20 p.m. It was moved by Ms. Iannazzi and seconded by Ms. Greifer and unanimously carried that the members adjourn to Executive Session pursuant to RI State Law 42-46-5(1) Personnel and PL 42-46-5(2) Contract and Litigation. Mr. Lupino stated for the record that the person to be discussed in Executive Session was so notified and chose to have his hearing in Executive Session.

Mr. Lupino reconvened the meeting at 7:35 p.m.

The roll was called and the Pledge of Allegiance conducted.

Mr. Lupino noted that both Mr. Stycos and Mr. Palumbo were excused from attending this meeting.

Moved by Ms. Iannazzi, seconded by Mrs. Greifer and unanimously carried that the July 18, 2005 Executive Session minutes remain confidential.

I. COMMUNICATION

Mrs. Ciarlo stated that she wished to reiterate her comments made at the July 13th special School Committee. She stated that Thomas Barbieri is the new Principal of Bain Middle School. Also, that same evening Kim Magnelli was appointed as the new Assistant Principal at Western Hills Middle School. This is in addition to Suzanne Coutu who is also an Assistant Principal there. Deborah Svitil was appointed Program Supervisor of Nursing Services. She also stated for those who didn't know that the School Committee has accepted the retirement of Edmond Lemoi as Principal of Cranston West effective June 30, 2006. Peter Nero will be the new Principal of Cranston West effective 2006. Mr. Nero will remain as Principal of Western Hills Middle

School for this year. However, during this school year he will be transitioning to Cranston High School West. This is a new opportunity for Mr. Nero, and she thanked Mr. Lemoi for making it possible.

II. COMMITTEE REPORTS

There were no committee reports.

III. MINUTES – June 15, 2005; June 20, 2005; June 27, 2005

Moved by Ms. Iannazzi, seconded by Mr. Traficante and unanimously carried that the minutes of June 15, 2005; June 20, 2005; and June 27, 2005 be approved.

IV. SPEAKERS – Agenda Items

Frank Flynn, President of Cranston Teachers' Alliance – He spoke in opposition to Resolution No. 05-7-19. He stated that this was nothing personal against the candidate since he did not know who would be getting this position. He commended the school department for

trying to be proactive in developing administrative leadership, and the district needs good administrators as well as good teachers. He pointed out that the Cranston Teachers' Alliance since last year still has twelve teacher assistants, whom they also represent, will be going into their second year on layoff. The Alliance feels that both teacher assistants and teachers provide a vital role in the school department. This group has been hardest hit of any group in the district. Virtually every other employee group that had layoffs last year were recalled, and this group still has a number of people who are still out. There are currently seven teachers from this year who are on layoff, and he anticipates that most of them will be recalled within the next several weeks. However, schools will be opened next year with ten to fifteen less elementary school positions than they ended this current school year which has increased class size which has caused some difficulties within that group. He again commended administration for taking a proactive approach, but he felt that their resources would be better allocated with personnel that would have a direct impact working in the classrooms with the students.

Michael Cardarelli, 53 Fairfield Road - He commended those individuals on the School Committee and anyone else who helped put together the bylaws package that was attached to this agenda. Bylaws can either make or break an organization, but whoever was responsible did a very good job in most areas in updating or creating bylaws.

Mr. Cardarelli referred to policy 9300(g), item IX Public Accessibility. He asked how rigid the committee would be in enforcing the signature list. The signature list is a good thing if the meeting starts on time and if people are on time for the meeting. Many times this committee is late. Usually this committee is flexible in allowing the public to speak. He asked if the public would not be allowed to speak once the School Committee secretary retrieves the list. He cautioned the committee on how rigid they would be with the public. He referred to item IX (c) where there is a limit of three minutes for a person to speak. He again asked how vigilant the committee would be in this regard. The committee has never stifled speech, and he asked for this consideration in the future.

Mr. Cardarelli referred to 9300(h) item XI Types and Call of Meetings. "All meetings shall be scheduled throughout the city and be accessible to all." He asked if the meetings would be rotated throughout the city. While this thought has passed through past School Committee minds, the Cranston School Committee and other communities have a reputation one notch above the inmates at the ACI. If the committee starts moving the meetings all around the city, while it sounds like a good proposal, people would construe this as some type of conspiracy to change the locations so that the public won't know where it is. The people now know where the committee

meets. Allowing the children to speak first on non-agenda items and agenda items shows that this committee is concerned about the issues that the youth have, and he applauded them for doing this. This should have been done before.

Mr. Cardarelli referred to Resolution No. 05-7-24, final budget revision for 2004-2005. He indicated that this Resolution states that it is at the recommendation of the Superintendent. He hoped that she or her staff are the guiding force behind this. With two exceptions, the rest of the committee are not educators. Catherine Ciarlo represents forty-five plus years in this school system and Superintendent of the Year. There was a \$6.5 million cut made to the budget that this committee approved. He hoped that this budget would be approved as close to what the Superintendent and her administrative staff feel is best for this system and that politics stay out of it.

V. CONSENT AGENDA

There was no Consent Agenda.

VI. RESOLUTIONS

SPONSORED BY ADMINISTRATION

NO. 05-7-18 – Whereas, the position of Clerk of the Works will no longer be paid through capital bonds, and

Whereas, the City will be presenting an ordinance to amend their 2005-2006 budget to fund this position, and

Whereas, this individual will evaluate capital projects and assist in developing specifications as well as oversee all in-house projects, and

Whereas, the school capital projects will be given first priority,

It is therefore RESOLVED that the Cranston School Committee agrees to share with the City the cost of funding the position of the Clerk of the Works.

Moved by Mrs. Greifer and seconded by Mr. Traficante that this Resolution be adopted.

Mrs. Ciarlo asked Mr. Zisseron to explain the position of Clerk of the Works to the committee. Mr. Zisseron explained that in the past this position was paid by bond money. This position oversees City Hall and the school department's capital projects. This position has also helped the school department in looking into the future for projects that are needed such as in-house projects that are bid out of the

operating budget. The IRS has ruled that this position does not meet their parameters. In a discussion with Mr. Marco Schiappa, Director of Public Works, they talked about sharing this position because the City also has a need for this position. He encouraged the School Committee to support this Resolution because it is very important to the school department's capital projects which run into millions of dollars. It is a win win situation for both sides. Mrs. Ciarlo added that this position was changed because of the funding cycle. The IRS has determined that this is a salaried position, and the school department will share this salary with the City.

This Resolution was adopted unanimously.

PERSONNEL

NO. 05-7-19 – RESOLVED, that at the recommendation of the Superintendent, the appointment of Administrative Director of Leadership and Professional Development, be approved.

Moved by Mrs. Greifer and seconded by Mr. Traficante that this Resolution be adopted.

Mrs. Ciarlo stated that this is the Resolution Mr. Flynn referred to earlier. She explained that this position is being paid for out of grant money. She explained that she could not use this grant money to bring back teacher assistants even if she wanted to because it comes

under professional development. Mrs. Ciarlo shared Mr. Flynn's concern about teachers and teacher assistants. With the compacting that has taken place, it would be critical to try to bring back the teachers and teacher assistants if they had the money. This is not something that could be used to do that right now.

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Mr. Scherza explained that this position is grant funded. It is a nine-month position, and its continuation is dependent upon availability of continued grant funding. This person will oversee and coordinate IFL activities and professional development for administrators. In addition, this person will provide leadership training not only for administrators but also for teachers as well and to enhance middle school implementation.

Mrs. Ciarlo stated that she was recommending Donna Vigneau Carlson. Donna has twenty-two years of experience as an administrative director of leadership and professional development. She has both her Bachelors and Masters Degrees from Rhode Island College. She was Principal of Coventry Middle School. She worked at the Rhode Island Department of Education as Project Coordinator and Vice President of Leadership Programs for the Education Partnership. Mrs. Ciarlo further commented that she hopes the school district will be able to develop a partnership with Johnson & Wales University. She recommended Donna to the committee without

reservation.

This Resolution was adopted unanimously.

No. 05-7-20 – RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointment for the 2005-2006 school year:

Beth McCombe, salary to be at the first step plus Bachelors plus 36 of the prevailing salary schedule

Education –University of Rhode Island, BA

Experience – North Kingstown Student Teacher

Certification – Secondary English

Assignment – Park View Middle School, English, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 12311012 512100

Jacquelyn Antonelli, salary to be at the fourth step plus Masters of the prevailing salary schedule

Education – Pace University, BA; Rhode Island College, MA

Experience – Cranston Public Schools Substitute

Certification – Elementary/Middle Special Education

Assignment – Horton School, Special Education, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 50808121 512100

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Kimberly Devaney, salary to be at the second step of the prevailing salary schedule

Education – Rhode Island College, BA

Experience – Cranston Public Schools Substitute

Certification – Elementary/Middle Special Education

Assignment – Eden Park School, Special Education, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – 50818195 512100

Michael Walsh, salary to be at the first step of the prevailing salary schedule

Education – University of Rhode Island, BS

Experience – Cranston Public Schools Substitute

Certification – Health/Physical Education/Adaptive Physical Education

Assignment – Western Hills Middle School, Physical Education, .8 FTE

Effective Date of Employment – September 6, 2005

Fiscal Note: 12911012 512100

Andrea Saccoccio, salary to be at the sixth step of the prevailing

salary schedule

Education – Rhode Island College, BS

Experience – Cranston Public Schools Substitute

Certification – Health and Physical Education

Assignment – Itinerant, Physical Education, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 12411512 512100

Christopher Burke, salary to be at the second step plus MAT of the prevailing salary schedule

Education – William & Mary, BA; Johnson & Wales University, MAT

Experience – Warwick Student Teacher

Certification – Middle/Elementary Special Education

Assignment – Park View Middle School, Special Education, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 12332031-512100

Marie Catauro, salary to be at the eighth step of the prevailing salary schedule

Education – Rhode Island College, BS

Experience – St. Kevin's School

Certification – Middle/Secondary Mathematics

Assignment – Bain Middle School, Mathematics, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 11511012 512100

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Courtney Townsend, salary to be at the first step of the prevailing salary schedule

Education – University of Rhode Island, BS

Experience – Central Falls Public Schools Substitute

Certification – Elementary ESL Endorsement

Assignment – Edgewood Highland School, Grade 5 ESL, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 13033212 512100

Keoaroun Phrathep, salary to be at first step plus MAT of the prevailing salary schedule

Education – University of Rhode Island, BA; Rhode Island College, MAT

Experience – 21st Century Supervisor, Gladstone School

Certification – Elementary, ESL Endorsement

Assignment – Gladstone School, Grade 3 ESL, 1.0 FTE

Effective Date of Employment – September 6, 2005

Authorization – Replacement

Fiscal Note: 11911012 512100

Moved by Ms. Iannazzi and seconded by Mrs. Greifer that this Resolution be adopted.

Mr. Lupino noted the additional names from the Addendum to the Agenda – Christopher Burke, Marie Catauro, Courtney Townsend, and Keoaroun Phrathep.

This Resolution was adopted unanimously.

NO. 05-7-21 – RESOLVED, that at the recommendation of the Superintendent, the following certified personnel be appointed as substitutes on a temporary basis as needed:

Nicole Landi Elementary

Claudia Robertson Elementary

Moved by Mrs. Greifer, seconded by Ms. Iannazzi and unanimously carried that this Resolution be adopted.

NO. 05-7-22 – RESOLVED, that at the recommendation of the Superintendent, the following non-certified employee be appointed:

**Jessica Morales, Secretary
ESL/Registration**

Effective Date of Employment – July 18, 2005

Authorization – Replacement

Fiscal Note: 19643151 515100

Moved by Mr. Archetto, seconded by Ms. Iannazzi and unanimously carried that this Resolution be adopted.

NO. 05-7-23 – RESOLVED, that at the recommendation of the Superintendent, the termination of non-certified Employee A be accepted:

Moved by Mr. Traficante and seconded by Mrs. Greifer that this Resolution be adopted.

Mr. Lupino stated that this Resolution was discussed in Executive Session per the request of the employee. He reminded the committee members that to vote yes on this Resolution means to uphold the termination; to vote no is to rescind the termination.

Ms. Iannazzi stated that because the union's attorney was not present, she moved to table this Resolution. Mr. Archetto seconded the motion.

This Resolution was tabled until the next meeting with Mr. Archetto, Ms. Iannazzi, and Mr. Traficante in favor; Mrs. Greifer and Mr. Lupino were opposed.

BUSINESS

NO. 05-7-24 - RESOLVED, the final budget revision for 2004-2005, as recommended by the Superintendent, be approved.

Moved by Ms. Iannazzi, seconded by Mrs. Greifer and unanimously carried that this Resolution be adopted.

NO. 05-7-25 - RESOLVED, that at the recommendation of the Superintendent, the Addendum to the Option to Lease, originally executed on May 20, 2002, between the Cranston School Committee and UBIO, Inc. be approved.

Moved by Mrs. Greifer and seconded by Mr. Traficante that this Resolution be adopted.

Mr. Traficante stated that this is the exact same lease that they presently have at 4 Sharpe Drive where the Charter School is housed.

The Laborers are building an additional 7,200 square foot structure. Therefore, the additional cost of that lease will be borne by the Charter School per pupil expenditure that is appropriated by the school department. They have come to terms of the lease with the

owner of the building and her attorney. If by some chance the Charter School were moved, that temporary structure would be removed and brought to the new location. Mrs. Ciarlo asked how it

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was being paid for, and Mr. Traficante responded that the present lease is being paid for out of the per pupil expenditure that is received from the City and the State. The additional money of \$2.00 per square foot will come out of the exact same money which is received from the City and the State. The building cost approximately \$105,000 to \$106,000, and that is being paid for out of a grant from the Department of Education. The construction and erection of the building is also being paid for out of a grant from the Department of Education.

This Resolution was adopted with Mr. Traficante abstaining.

NO. 05-7-26- RESOLVED, that the following purchases be approved:

Science supplies in the amount of \$22,179.12

Number of bids issued 26

Number of bids received 18

Audio Visual supplies and equipment in the amount of \$17,851.20

Number of bids issued 38

Number of bids received 20

Music supplies in the amount of \$11,301.86

Number of bids issued 39

Number of bids received 14

Physical Education supplies in the amount of \$9,620.47

Number of bids issued 31

Number of bids received 17

General supplies in the amount of \$ 42,268.26

Number of bids issued 38

Number of bids received 21

Fuel Oil #2 be awarded to Brennan Oil for 2005 – 2007 at the increment rate of .0398 from the low posting of the Providence Harbor Market.

Number of bids issued 11

Number of bids received 2

Guardrails in the amount of \$15,980

Number of bids issued 7

Number of bids received 1

Moved by Ms. Iannazzi, seconded by Mrs. Greifer and unanimously carried that this Resolution be adopted.

POLICY AND PROGRAM

NO. 05-7-27 - RESOLVED, that the Cranston School Committee uphold the recent changes made to Section 16-2-27 of the General Laws of the State of Rhode Island relating to eligibility age for kindergarten children, and

Be it further RESOLVED that amendments to Policy 5111 supporting said statute be approved for second and final reading, and

Be it further RESOLVED that Regulations 5111(a), 5111(b), and 5111(c) be repealed because of this statute.

Moved by Mrs. Greifer, seconded by Mr. Archetto and carried with Ms. Iannazzi opposed that this Resolution be adopted.

NO. 05-7-28 - RESOLVED, that the Cranston School Committee uphold the Rhode Island Department of Elementary and Secondary Education and the Rhode Island Department of Health Policy on HIV infected students and employees, and

Be it further RESOLVED that amendments to Policy No. 4151.12 regarding personnel and Policy No. 5141.21 regarding students be approved for first reading.

Moved by Mrs. Greifer, seconded by Mr. Archetto and unanimously carried that this Resolution be adopted.

NO. 05-7-29 - RESOLVED, that Policy No. 5117, School Attendance Areas, be amended and approved for second and final reading.

Moved by Mrs. Greifer, seconded by Ms. Iannazzi and unanimously carried that this Resolution be adopted.

NO. 05-7-30 - RESOLVED, that Policy No. 9300, Rules of the School Committee, City of Cranston be approved for first reading.

Moved by Ms. Iannazzi and seconded by Mr. Traficante that this Resolution be adopted.

Moved by Ms. Iannazzi to amend 9300 (c) Section II C to read: Payroll and Vendor warrants shall be approved and signed by the chairperson or clerk of the School Committee or by the superintendent of schools or his/her authorized representative.

Mr. Lupino stated that the last sentence in this section is being struck since it is no longer needed per the school department's business agent.

Mr. Traficante seconded the motion.

This Amendment was unanimously adopted.

Mr. Traficante commented that with regard to the newly adopted rules and regulations of the School Committee it was a pleasure working with Mrs. Greifer and Ms. Iannazzi on these rules and regulations. He doesn't know of any elected or governing body that does not have a set of rules and regulations that governs the conduct and decorum of that particular body. This group researched a number of policies in existence at the present time, and based on the Resolution No. 05-7-32, many of those policies are being updated. The rules will serve this committee very well at the present time and in the future.

Mr. Traficante referred to Mr. Cardarelli's earlier comments regarding the sign-up sheet and stated that it would not be as rigid as it is stated. With regard to speaking for three minutes, he was sure that if there were a limited number of speakers, additional time would be granted. The committee would have their meetings at those locations that are handicapped accessible and those are limited in nature.

Mr. Lupino stated that School Committees in the past have been accused of rigging meetings so that there would be light attendance. Currently the committee has chosen Western Hills Middle School because it is handicapped accessible and Hope Highlands School because of comfort in the summer months. He asked that one of his colleagues strike that sentence that the meetings would be held throughout the city.

Mr. Lupino turned the Chair over to Ms. Iannazzi.

Mr. Lupino moved to amend 9300(h) Section XI A, Types and Call of Meetings. The last sentence should read: All meetings shall be scheduled and be accessible to all. Mr. Lupino noted that he would like to remove the words "throughout the city."

Mrs. Greifer seconded the motion.

This Amendment was adopted unanimously.

Ms. Iannazzi returned the Chair to Mr. Lupino.

Mr. Archetto thanked the Rules Committee, Mrs. Greifer, Ms. Iannazzi, and Mr. Traficante, for their hard work. This was discussed at length at the last committee work session.

Mr. Lupino mirrored Mr. Archetto's comments. It took them many meetings just to do this one small section of the policies. The documents that really need to be addressed are the entire policy books. Since he has been on the committee, they have been trying to address this situation but it comes down to a budgetary issue. It costs approximately \$35,000, and at some point in time the committee should strongly consider changing them.

This Resolution as amended twice was adopted unanimously.

NO. 05-7-31 - RESOLVED, that the Cranston School Committee uphold the General Laws of the State of Rhode Island, Title 16, 16-2-9.1 relating to the Internal Committee Operations, Code of Basic Management Principles and Ethical School Standards, and

Be it further RESOLVED that amendments to Policy No. 8251 supporting said statute be approved for first reading.

Moved by Mrs. Greifer, seconded by Ms. Iannazzi and unanimously carried that this Resolution be adopted.

NO. 05-7-32 - RESOLVED, that the following School Committee policies be amended and approved for first reading:

No. 9120 Bylaws of the School Committee – Officers/Filling Vacancies

9111

No. 9210 Bylaws of the School Committee – Chairman

No. 9220 Bylaws of the School Committee – Clerk

**No. 9241 Bylaws of the School Committee –
Legal Counsel/Consultants**

No. 9340 Bylaws of the School Committee – Suspensions or Exceptions

No. 9361.1 Bylaws of the School Committee – Regular Meetings

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No. 9361.2 Bylaws of the School Committee – Special Meetings

No. 9362 Bylaws of the School Committee – Time and Place

No. 9363 Bylaws of the School Committee - Notification to Members

**No. 9365 Bylaws of the School Committee – Construction and
Determining of Agenda**

No. 9368 Meetings – Meeting Conduct and Parliamentary Procedure

**Moved by Mrs. Greifer, seconded by Ms. Iannazzi and unanimously
carried that this Resolution be adopted.**

**NO. 05-7-33 - RESOLVED, that the following School Committee
policies be repealed:**

No. 9240 Bylaws of the School Committee – Solicitor

No. 9351 Bylaws of the School Committee – Signing of Warrants

**No. 9364 Bylaws of the School Committee – Public and Executive
Sessions**

**No. 9368.2 Bylaws of the School Committee – Parliamentary
Procedure**

Moved by Mrs. Greifer, seconded by Ms. Iannazzi and unanimously

carried that this Resolution be adopted.

TABLED RESOLUTION

NO. 05-7-15 – RESOLVED, that at the recommendation of the Superintendent, the termination of certified employee A be accepted.

There was no action on this Resolution.

Mr. Votto asked what direction the committee is giving to administration regarding Resolution No. 05-7-23. The individual involved had a right to union representation, and there was union representation there. He asked what the next step would be. Mr. Lupino responded that it was his assumption and understanding that since this Resolution was tabled, whatever the status was before, he will remain at status quo until such time that the committee takes action. Mr. Votto asked if the committee wants the union lawyer present, and Mr. Lupino stated that since it was defeated to terminate him, it was his guess that this would remain status quo.

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VII. SPEAKERS – Non-agenda Items

Michael Cardarelli, Jr., 53 Fairfield Road – Mr. Cardarelli referred to Policy No. 9361.2, Bylaws of the School Committee, Special Meetings.

He stated that the intent is to give the minority a voice, but there are seven members on this committee. By reading this to the letter, two members can request a meeting. There is no specified amount as to the number of meetings they can request or the subject matter. This opens up Pandora's Box where on the School Committee the members will have a hostile relationship. He has served on three School Committees, and he has observed the previous one in addition to observing the present committee. There will always be two disgruntled members on any issue which potentially could throw a monkey wrench into the proceedings. He suggested for the second reading that it be three members can call a special meeting. Three members brings it closer to some validity of passing a measure. Two members can be in left or right field on an issue all the time. Three members is not a quorum and it would bring them closer. On some committees, the smaller groups are trying to antagonize the larger groups.

Mr. Cardarelli referred to the lengthy discussions that have been held over the years regarding vending machines in the school buildings. It has been on numerous agendas and discussed at length. There is a Nutrition Committee that did an excellent job bringing forth a number of proposals. Numerous times the comment has been made to have 100% fruit juice and milk in the machines and no soda or sports drinks. Recently he was with his doctor and dietician and had the

same conversation. Whenever one has an illness that causes dehydration or one becomes dehydrated, the first thing the doctors recommend is Gatorade. Mr. Stykos has commented on numerous occasions that they are nothing but sugar and water, and he may be absolutely right. He asked his doctor for his recommendation, and on Friday he asked his dietician the same question. He asked what the difference was between Gatorade and juice. They both told him that the juice probably has three times the calories and double the carbohydrates and sugar than a sports drink. He examined a bottle of Welch's grape juice and a bottle of Gatorade. Grape juice has 160 calories per 8 oz. serving and approximately 36 grams of carbohydrates, 32 of which are from sugar whereas Gatorade has 50 calories and it has approximately 12 grams of carbohydrates. This should be considered more like science. While he is not a proponent of soda in the schools, sports drinks should be on the block since dieticians and physicians are recommending them. Mrs. Ciarlo added that the product Propel has even less calories than Gatorade. Electrolytes are so important to a student when he or she is exercising so that they won't become dehydrated. Mr. Cardarelli noted that fruit juice has slightly more vitamins and potassium but not enough to say that it is better than triple the calories and carbohydrates. Mr. Lupino noted to Mr. Cardarelli that the Nutrition Committee is still an ongoing process. They do invite participation.

Moved by Mrs. Greifer, seconded by Ms. Iannazzi and unanimously carried that the meeting be adjourned.

**There being no further business to come before the meeting, it was adjourned
at 8:18 p.m.**

Respectfully submitted,

**Anthony J. Lupino
Clerk**

Students 5111

Admissions

All children who reside in the City of Cranston and are of legal school age are eligible to attend school.

The admission of pupils shall be strictly in accordance with the

provisions of the School Committee policy.

Children between the ages of 5 and 16 (except those exempted by law) are required to attend full-time day school as required by Title 16 Rhode Island General Laws.

Legal Reference: General Laws of Rhode Island (as amended)

16-19-1 Attendance required

16-2-27 Eligibility for Attendance-Kindergarten

16-2-28 Eligibility of Attendance-First Grade

Policy adopted: March 20, 1972

Policy amended: April 25, 1977

Policy amended: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RI.

Personnel 4151.12

AIDS

This policy is in compliance with the Rhode Island Department of Elementary and Secondary Education and the Rhode Island Department of Health Policy on HIV infected students and employees.

If a school employee has been diagnosed as infected with HTLV-III/LAV and reports that diagnosis to the Superintendent of Schools, the Executive Director of Human Resources and Public Relations will convene a team comprised of the employee, his or her physician, an advocate of the employee's choice and a Cranston

School Physician. The team will review the medical recommendations.

If the team concludes, based on medical recommendations, that the employee should remain in his or her regular job, the Superintendent of Schools will be so informed.

If the team concludes that, based on medical evidence, the employee should be removed from contact with others, the Superintendent of Schools would be so informed. The employee would be granted medical leave as stipulated in the appropriate collective bargaining agreement.

If the team concludes, based on medical recommendations, that the employee should be transferred to another job, the Superintendent of Schools will be so informed.

Legal Reference: Title VII – Discrimination Act

Local Citation 28-5 – Fair Employment Practice Act

**Policy Adopted: May 5, 1987 (Resolution #87-4-23) CRANSTON
PUBLIC SCHOOLS**

Policy Revised: CRANSTON, RI

Resolution No.:

Students 5141.21

AIDS

This policy is in compliance with the Rhode Island Department of Elementary and Secondary Education and the Rhode Island Department of Health Policy on HIV infected students and employees.

If a student has been diagnosed as infected with HTLV-III/LAV, and reports that fact to the Superintendent of Schools, the Superintendent of Schools will notify the Coordinating Director of Educational Programs and Services who will convene a team comprised of the following: The parent(s) of the student, the student (if 18 years of age

or older), an advocate of the parents' choice, the student's physician, the Cranston School Physician, a representative of the Rhode Island Department of Health, and the school principal.

If this team concludes, based on medical recommendations, that the student should remain in school, the Superintendent of Schools will be so notified. The team will determine which school employees have an "absolute need to know" about the case. These employees who need to be informed will be made aware of the case by the Director of Pupil Personnel Services and the building principal.

If the team concludes, based on medical evidence, that the student should be removed from school, the Superintendent of Schools will be so notified. The team would then recommend appropriate educational services for the afflicted student.

Legal Reference: Title VII – Discrimination Act

Local Citation 28-5 – Fair Employment Practice Act

**Policy Adopted: May 5, 1987 (Resolution #87-4-24) CRANSTON
PUBLIC SCHOOLS**

Policy Revised: CRANSTON, RI

Resolution No.:

5117

Students

School Attendance Areas

Pupils residing within the school districts established by the School Committee shall attend the school servicing that district. Any exception to this policy shall be determined by the Superintendent or his/her designee and action dealing with overcrowding or to effect economies in transportation reported to the School Committee.

All permit approvals will be for one year only. Subsequent requests must be re-submitted annually.

Policy adopted: March 20, 1972

Policy amended: November 19, 1984 CRANSTON PUBLIC SCHOOLS

Policy amended: CRANSTON, RI

Resolution No.:

8251(a)

Internal Committee Operations

Code of Basic Management Principles and Ethical School Standards

The Cranston Public Schools does hereby establish a code of basic principles and ethical standards for Cranston School Committee members acting individually and collectively as boards of education in the management of the public schools of Cranston.

The School Committee in Cranston accepts the obligation to operate the public schools in accordance with the fundamental principles and standards of school management, which principles include but are not limited to the following:

- 1. Formulate written policy for the administration of schools to be reviewed regularly and revised as necessary.**
- 2. Exercise legislative, policy-making, planning and appraising functions and delegate administrative functions in the operation of schools.**

3. Recognize their critical responsibility for selecting the superintendent, defining his or her responsibilities, and evaluating his or her performance regularly without directly engaging in administrative processes.

4. Accept and encourage a variety of opinions from and communication with all parts of the community.

5. Make public relevant institutional information in order to promote communication and understanding between the school system and the community.

6. Act on legislative and policy-making matters only after examining pertinent facts and considering the superintendent's recommendations.

7. Conduct meetings with planned and published agendas.

8. Encourage and promote professional growth of school staff so that quality of instruction and support services may continually be improved.

8251(b)

9. Establish and maintain procedural steps for resolving complaints and criticisms of school affairs.

10. Act only through public meetings since individual board members have no authority to bind the board.

11. Recognize that the first and greatest concern must be the educational welfare of the students attending the public schools.

12. Work with other committee members to establish effective board policies and to delegate authority for the administration of the schools to the superintendent.

13. Avoid being placed in a position of conflict of interest, and refrain from using the committee position for personal gain.

14. Attend all regularly scheduled committee meetings as possible, and become informed concerning the issues to be considered at those meetings.

Legal Reference: General Laws RI, 1956, Title 16 – 16-2-9.1 – Code of basic management principles and ethical school standards.

Policy Adopted: November 4, 1969

Policy Amended: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RI

9300(a)

Rules of the School Committee – City of Cranston

I. The Presiding Officer

A. The chairperson of the School Committee shall preside at all meetings of the committee.

1. In the absence of the chairperson, and in the event of a vacancy in the office of chairperson from any cause, the clerk of the committee shall assume the responsibilities of the chairperson and preside at all meetings of the committee.

2. If at any meeting of the committee, both the chairperson and the clerk shall be absent, the School Committee shall elect, by majority vote of the members present, a presiding officer for the meeting.

B. Duties of the Presiding Officer:

1. The presiding officer shall preserve order and decorum, shall speak on points of order in preference to other members, and shall decide all points of order. Decisions by the presiding officer on points of order are subject to an appeal to the School Committee by a motion regularly seconded. No other business shall be in order until the question on appeal shall have been decided by a majority vote of the School Committee members present.

2. The presiding officer shall set forth all principal questions in the order in which they are moved unless a subsequent or secondary motion be previous in its nature. If a subsequent or secondary motion be previous in nature, it shall be decided before the principal motion (question) can be acted upon except that in naming sums and in fixing times, the largest sum and the longest time shall be first.

3. The presiding officer may invite individuals and guests to the rostrum from time to time to address the School Committee at its regularly scheduled or special meetings.

9300(b)

C. Duties of the Chairperson:

1. The chairperson shall appoint all committees of the School Committee and their respective chairperson with the exception of the School Buildings Committee and the Recreation Committee. The members of the aforementioned sub-committees shall be elected in the same manner as the chairperson and clerk at the organizational meeting. In addition, one alternate to the School Buildings Committee shall also be elected in the same manner.

2. Special and temporary sub-committees shall be appointed by the chairperson as the need arises to study special problems of concern to the School Committee. Temporary and special committees when formed shall be charged by the chairperson with specific responsibilities prepared in writing and approved by a majority vote of the School Committee. These sub-committees shall be discharged at the completion of their assignment or upon re-organization of the School Committee whichever comes first.

3. The chairperson shall exercise such powers and perform such

duties that are fixed by statute and as usually devolve upon the presiding officer of the deliberative body.

4. The chairperson shall be authorized signatory to all legal documents.

5. The chairperson, with the assistance as necessary from the superintendent, shall represent the School Committee in all its official functions.

a. Notification of these events shall be extended to every School Committee member.

6. As presiding officer during a School Committee meeting, the chairperson of the School Committee shall have the same rights and privileges which other School Committee members enjoy, including the right to vote on all matters before it and to be counted for the purpose of determining whether a quorum is present.

9300(c)

7. The chairperson shall have the right to entertain motions, and if the chairperson wishes to speak on the substance of a matter before the School Committee, the chairperson shall temporarily turn the chair over the clerk until such time that the chairperson has concluded his/her remarks.

D. Election of the Chairperson, Clerk, and Other Officers

1. The chairperson and the committee clerk shall be elected by a vote of the majority of the full committee (entire membership) at the organizational meeting, to serve for a term of two (2) years or at such time as either or both offices become vacant.

2. A vacancy in the office of chairperson and/or clerk shall be filled for the unexpired portion of time by a vote of the majority of the full committee (entire membership.)

II. Clerk

A. The clerk of the School Committee shall be responsible for complete and accurate records of all regularly scheduled and special meetings of the School Committee.

B. The clerk shall be authorized signatory for all invoices.

C. Payroll and Vendor warrants shall be approved and signed by the chairperson or clerk of the School Committee or by the superintendent of schools or his/her authorized representative.

D. The clerk shall maintain an accurate record of all tabled resolutions of the School Committee.

III. The Quorum

A. A majority of the full School Committee shall constitute a quorum for the transaction of committee business at all meetings.

B. When a quorum is present, a majority vote shall be defined as a majority of the votes cast, which is sufficient for the adoption of any motion, except those requiring a majority of the full committee (entire membership.)

9300(d)

IV. Meeting Conduct

A. All meetings of the committee or sub-committees shall be conducted according to “Robert’s Rules of Order.”

1. If Robert’s Rules of Order contradicts the Adopted Rules of the School Committee, the School Committee’s Rules shall prevail.

B. Rules may be suspended for good cause upon the vote of five (5) members.

C. Rules may be amended upon the vote of five (5) members.

D. All meetings of the School Committee shall be held in accordance with the Rhode Island Open Meetings Laws.

V. Consultants

A. The committee may employ consultants and/or legal counsel as it deems necessary by a majority vote of the members present.

VI. Decorum and Debate

A. Elected officials, municipal officials, school department officials, or any member of the public desiring to speak, shall address the chairperson, and after having been recognized by the chair, shall not be interrupted while addressing the School Committee by any member of the committee except by (a) question of order; (b) a question of privilege; (c) the correction of a mistake; (d) a call to order.

B. The speaker shall confine his/her remarks to the merits of the pending question or concern, maintaining a courteous tone, refraining from personal remarks, refraining from attacking a committee member's motives and shall address all remarks through the chairperson. The measure, not the person(s) shall be the subject of debate.

C. It shall be the duty of the presiding officer to protect the speaker's right to address the committee.

D. It shall be the duty of the chairperson to request the speaker cease and desist if the rules of decorum are not adhered to. If the speaker

continues to disobey the chairperson's direction, it shall be the duty of the chairperson to dismiss the speaker.

9300 (e)

E. During debate or during voting, no member of the public or official shall be permitted to disturb the assembly or hamper the transaction of business.

F. With the exception of public acknowledgements and commendations which may be approved by a voice vote, all voting shall be by roll call and the yeas and nays of the individual members shall be recorded in the record.

G. The roll call shall be taken by the Executive Secretary of the School Committee or his/her designee.

H. During a roll call vote, said roll call shall not be interrupted or stopped by the presiding officer or any member of the School Committee for any reason whatsoever including points of order, personal privilege or for a member to explain his/her vote.

I. The roll call of committee members shall be prescribed by the presiding officer.

J. No policy, resolution, motion or vote, except by motions of a purely

procedural nature, shall be adopted by the committee, and no appointments or removal shall be made by less than the affirmative votes of a majority of all the members of the committee present.

K. When a principal question/motion is under debate, the chairperson shall recognize no subsequent motions except:

- 1. to adjourn (undebatable)**
- 2. to lay on the table (undebatable)**
- 3. to recess (debatable)**
- 4. to postpone to a day specified or indefinitely (debatable)**
- 5. to commit (debatable)**
- 6. to amend (debatable)**
- 7. to move the previous question (undebatable)**

L. The aforementioned motions shall have precedence in the order here named.

M. Every member present, when a question/motion is put, shall vote thereon, unless they pass, abstain, or recuse themselves.

1. A member may recuse themselves from voting on an issue pursuant to State law by notifying the Chair and filing paperwork with the Secretary of State's office.

9300(f)

N. A motion to reconsider is in order at any time during the same meeting or at an adjourned meeting; however, the motion to reconsider must be made by a member of the committee who voted in the affirmative (with the prevailing side.) Any member can second the motion. When a motion to reconsider has been decided, that vote shall not be considered.

O. If the presiding officer so directs, every motion shall be reduced to writing.

P. No member of the committee shall speak more than once on the same question, until all other members of the committee desiring to speak thereon shall have done so.

Q. In the event of a tie vote related to matters of management and policy, the matter before the committee shall be tabled to the next scheduled or special meeting of the committee, where the matter can be voted on again. If the matter is tabled to the next scheduled meeting of the committee, debate can continue before the re-vote; however, for a matter to be considered by the committee again once placed on the table, a procedural motion must be made and seconded to “remove from the table.” A majority vote of the committee is required to remove a matter from the table.

R. Any member of the School Committee, except the chairperson, may make a motion and/or second another member’s motion.

S. Any member of the School Committee, including the chairperson, shall be entitled to introduce resolutions.

T. Seating

1. In addition to the members of the School Committee, the following members of the Administration shall be seated on stage with the Committee: (a) the Superintendent, (b) the Assistant Superintendent, and (c) the School Committee secretary. In Budget sessions, the Executive Director of Business Management/Operations shall also join the Committee on stage.

2. Seating shall be assigned by the Chair of the School Committee. All members shall face one another and tables shall be set in a horseshoe shape.

9300(g)

3. A table shall be set up for the following Administration members in front of the public: (a) Executive Director of Business Management/Operations, (b) Executive Director of Human Resources and Public Relations, (c) Executive Director(s) of Education Programs and Services, and (d) Director of Plant Operations and Transportation.

U. Electronic Devices: Use of cell phones or electronic pagers are permitted only in silent / vibrate mode during any meetings of the School Committee.

VII. Committees

A. The schedule and agendas of all sub-committees shall be established by the chairperson of each respective sub-committee.

VIII. Tabled Resolutions

A. Any tabled resolution will be valid for a period of three (3) calendar months.

IX. Public Accessibility

A. Citizens shall be entitled to be heard at all regular and special meetings, public budget work sessions, and scheduled hearings of the School Committee.

B. Any person wishing to speak before the Cranston School Committee on any agenda or non-agenda items shall sign a Speakers' sheet which will be available one-half hour prior to the start of each regularly scheduled meeting. Speakers shall list their name, address, and the issue upon which they wish to be heard.

C. The remarks of a citizen on agenda or non-agenda items of business shall be limited to a period not to exceed three (3) minutes during each regular or special meeting, public budget work session,

or public hearing. The time constraint shall be extended to a period not to exceed five (5) minutes if requested by the citizen or School Committee member to the chairperson. The chairperson only will make that determination.

D. Nothing herein shall be construed as limiting the rights of the superintendent, legal counsel, consultants, or heads of several departments to be heard on agenda or non-agenda items.

X. Notification to Members

9300(h)

A. Written notice for all regular meetings shall be sent out from the superintendent's office so that the notices are in the hands of the full committee at least four days prior to the meeting. A complete agenda for the regular meeting must accompany every notice.

B. Notice for special meetings shall be sent in writing or email and by phone, with forty-eight (48) hours' notice except in an emergency, as determined by the chairperson and/or superintendent.

XI. Types and Call of Meetings

A. Regular Meetings of the committee shall be held on the third Monday of each month at 7:00 p.m. unless the time and date be changed by a majority vote of the committee at a previous monthly meeting, with adjournment no later than 11:00 p.m. No new item of

business shall be introduced after 10:30 p.m. All meetings shall be scheduled and be accessible to all.

1. The School Committee shall make every effort to not schedule its regular meeting on the same night as the regularly scheduled Council meeting.

B. Special Meetings of the committee shall be called by the superintendent of public schools at the request of the chairperson or by a request in writing to the chairperson signed by two (2) members of the committee.

C. Organizational Meeting of the School Committee shall take place immediately following the swearing-in of the newly elected committee members which shall take place on the first Monday following the New Year.

D. Executive Meetings or sessions of the committee shall be called at such time and place as is required for free discussion of personnel or other matters included under RI Gen. Laws. 42-46-5, and by the affirmative vote of a majority of the members present, authorize the consideration of a closed session. The administration with the chairperson's consent shall submit to the School Committee an agenda for Executive Session of the items to be discussed, but not the specific content. Any tentative proposals for action taken at such closed sessions shall require confirmation at subsequent open

meetings.

9300(i)

E. Work Sessions – The committee, upon the chairperson’s consent, may meet for work/study sessions to exchange information and to develop understanding. The meeting shall be held in accordance with the RI Open Meetings Act.

XII. Determining Agenda

A. The agenda for regular and special School Committee meetings shall be prepared in advance by the chairperson in cooperation with the superintendent.

B. All School Committee members and the superintendent are eligible to have items placed on the agenda.

C. Any School Committee member or the superintendent of schools who wishes an item or resolution placed on the agenda of any regular school committee meeting must submit that item or resolution to the superintendent’s office or chairman, or in his absence, to the clerk at least five (5) business days (10:00 a.m.) in advance of the scheduled meeting.

D. The priority of listed items on the agenda shall be established in order of importance or urgency as determined by the chairperson.

E. All administrative items shall be available for review by school committee members on the Wednesday prior to the printing of the docket.

XIII. Order of Business

A. At the commencement of each school committee meeting, the roll call shall be called, and if a quorum is present, the reading of the minutes of the previous meeting shall automatically be suspended unless so noted by a majority of the school committee members present.

B. Committee Agenda:

1. Call to order – Executive Session

2. Executive Session

3. Call to order – Open Session

4. Roll call/Quorum

9300(j)

5. Executive Session minutes sealed

6. Minutes of previous meeting(s)

7. Public acknowledgements/Communications

8. Chairperson communications

9. Superintendent communications

10. School Committee member communications

11. Public Hearing

a. Students (agenda/non-agenda matters)

b. Members of the Public (agenda matters only)

12. Consent calendar/consent agenda – The consent calendar or consent agenda is approved in its entirety. If a member removes an item for discussion, the item removed now becomes an action item. The consent items are generally routine in nature unless, as mentioned previously, a member of the committee requests its removal from the consent agenda to discuss/debate.

13. Action Calendar/Action Agenda – The action calendar or action agenda generally contains those items that require discussion/debate. Action items shall be voted upon by individual roll call of the members present.

14. New Business

15. Public Hearing on Non-agenda Items

16. Announcement of future meetings

17. Adjournment

Policy Adopted CRANSTON SCHOOL COMMITTEE

Resolution No.: CRANSTON, RI

Bylaws of the School Committee 9120

9111

Officers/Filling Vacancies

The chairperson and the committee clerk shall be elected by a vote of the majority of the full committee (entire membership) at the organizational meeting, to serve for a term of two (2) years or at such time as either or both offices become vacant.

A vacancy in the office of chairperson and/or clerk shall be filled for

the unexpired portion of time by a vote of the majority of the full committee (entire membership).

Representatives to the School Buildings Committee and Parks and Recreation Committee shall be elected in the same manner as that of the chairman and the clerk at the organizational meeting. In addition, one alternate to the School Buildings Committee shall be elected in the same manner.

Legal Reference: Gen. Laws RI, 1956 Title 16 – Education 16-2-6

Chairperson

and clerk of city or town committee

Bylaws adopted:

Bylaws amended: CRANSTON PUBLIC SCHOOLS

Resolution No. CRANSTON, RI

9210

Bylaws of the School Committee

Chairman

- 1. The chairman shall exercise such powers and perform such duties that are fixed by statute and as usually devolve upon the presiding officer of the deliberative body.**
- 2. The chairman will be authorized signatory to all legal documents.**
- 3. The chairman, with the assistance as necessary from the**

superintendent, shall represent the committee in all its official functions.

4. Notification of these events shall be extended to every School Committee member.

5. As presiding officer during a School Committee meeting, the chairperson of the School Committee shall have the same rights and privileges which other School Committee members enjoy, including the right to vote on all matters before it and to be counted for the purpose of determining whether a quorum is present.

6. The chairperson shall have the right to entertain motions, and if the chairperson wishes to speak on the substance of a matter before the School Committee, the chairperson shall temporarily turn the chair over to the clerk until such time that the chairperson has concluded his/her remarks.

Legal Reference: Gen. Laws RI, 1956 Title 16-Education, 16-2-7

Bylaws adopted: CRANSTON PUBLIC SCHOOLS

Bylaws amended: CRANSTON, RI

Resolution No.

Bylaws of the School Committee 9220

Clerk

- 1. The clerk of the School Committee shall be responsible for complete and accurate records of all regularly scheduled and special meetings of the School Committee.**
- 2. The clerk will be the authorized signatory for all invoices.**
- 3. The clerk shall sign, upon committee authorization, all warrants.**
- 4. The clerk shall keep a record of all tabled resolutions.**

Legal Reference: Gen. Laws RI 1956, Title 16-Education
16-2-6 Chairperson and clerk of city or town committee
16-2-7 Distribution of documents and blanks by clerk

Bylaws adopted: CRANSTON PUBLIC SCHOOLS
Bylaws amended: CRANSTON, RI
Resolution No.:

9241

Bylaws of the School Committee

Legal Counsel

Consultants

The committee may employ consultants and/or legal counsel as it deems necessary by a majority vote of the members present.

Bylaws adopted:

Bylaws amended: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RI

9340

Bylaws of the School Committee

Suspensions or Exceptions

Rules may be suspended for good cause upon a 2/3 vote of members present.

Rules may be amended upon a 2/3 vote of members present.

Policy adopted: June 25, 1973

Policy amended: January 20, 1975

Policy amended: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RI

9361.1

Bylaws

Regular Meetings

The regular monthly meeting of the School Committee shall be held on the third Monday of each month. The meeting will convene at 6:00 p.m. for executive session and no later than 7:00 p.m. for public session, with adjournment no later than 11:00 p.m. No new item of business shall be introduced after 10:30 p.m.

Policy adopted: September 17, 1973

Policy amended: January 20, 1985

Policy amended: June 12, 1989

(Resolution No. 89-6-3)

Policy amended: CRANSTON PUBLIC SCHOOLS

Resolution No.: CRANSTON, RI

9361.2

Bylaws of the School Committee

Special Meetings

Special meetings shall be called by the superintendent of schools at the request of the chairperson or by a request in writing to the chairperson signed by two (2) members of the committee.

Bylaws adopted:

Bylaws amended: CRANSTON PUBLIC SCHOOLS

Resolution No. CRANSTON, RI

9362

Bylaws of the School Committee

Time and Place

Regular meetings of the School Committee shall be held on the third Monday of each month at 7:00 p.m. unless the time and date be changed by a majority vote of the committee at a previous monthly meeting, with an adjournment no later than 11:00 p.m. No new item of business shall be introduced after 10:30 p.m. All meetings shall be scheduled throughout the city and be accessible to all.

The School Committee shall make every effort to not schedule its regular meeting on the same night as the regularly scheduled City Council meeting.

Legal Reference: Gen. Laws RI 1956 – Title 16 – Education 16-2-8

Policy Amended: March 21, 1983 CRANSTON PUBLIC SCHOOLS
Policy Amended CRANSTON, RI
Resolution No.:

Bylaws of the School Committee 9363

Notification to Members

Notice for all regular meetings shall be sent out from the superintendent's office so that they are in the hands of School Committee members at least four (4) days prior to the meeting. A complete agenda for the meeting must accompany every notice.

Notice for special meetings may be by phone, e-mail and/or in writing, with forty-eight (48) hours notice except in an emergency, as determined by the Superintendent or the chairperson.

By laws adopted:

By laws amended: CRANSTON PUBLIC SCHOOLS

Resolution No. : CRANSTON, RI

9365

8342

Bylaws of the School Committee

Construction and Determining of Agenda

The agenda for regular meetings and special meetings shall be prepared in advance by the chairperson in cooperation with the superintendent. The chairperson shall determine which matters, resolutions, etc. are appropriate before the committee.

All School Committee members and the superintendent of schools are eligible to have items or resolutions placed on the agenda.

The priority of listed items or resolutions on the agenda shall be

established in an order of importance or urgency as determined by the chairperson.

Any School Committee member or the superintendent of schools who wishes an item or resolution placed on the agenda of any regular School Committee meeting must submit that item or resolution to the superintendent's office, or chairperson, or in his absence, to the clerk at least five (5) business days (10 a.m.) in advance of the scheduled meeting.

All administrative resolutions shall be available for review by School Committee members on the Wednesday prior to the printing of the agenda.

Citizens shall be entitled to be heard at all regular and special meetings, public budget work sessions, and scheduled hearings of the School Committee.

Any person wishing to speak before the School Committee on any agenda or non-agenda items shall sign a speakers' sheet which will be available one-half hour prior to the start of each regularly scheduled meeting. Speakers shall list their name, address, and the issue upon which they wish to be heard.

The remarks of a citizen on agenda or non-agenda items of business shall be limited to a period not to exceed three (3) minutes during

each regular or special meeting, public budget work session or public hearing. The time constraint shall be extended to a period not to exceed five (5) minutes if requested by the citizen or School Committee member to the chairperson. The chairperson only will make that determination.

Nothing herein shall be construed as limiting the rights of the superintendent, legal counsel, consultants, or heads of several departments to be heard on agenda or non-agenda items.

Policy adopted: June 25, 1973

Policy amended: January 20, 1975

Policy amended: December 14, 1981 CRANSTON PUBLIC SCHOOLS

Resolution No. CRANSTON, RI

9368

Meetings

Meeting Conduct and Parliamentary Procedure

All meetings of the committee or sub-committees shall be conducted according to “Robert’s Rules of Order.”

If Robert's Rules of Order contradicts the Adopted Rules of the School Committee, the School Committee's Rules shall prevail.

Policy adopted: September 17, 1973

Policy amended: September 15, 1985 CRANSTON PUBLIC SCHOOLS

Policy amended: CRANSTON, RI

Resolution No.:

REPEAL

9240

Bylaws of the School Committee

Solicitor

The city solicitor shall serve as legal counsel. He shall represent the school system and such officers and employees of the school system as the committee shall direct in all legal proceedings of the school system to which they or any of them, as such shall be a party. He shall, when requested, advise the school committee, superintendent and all executive departments in all legal matters pertaining to the business of the school system.

**Legal Reference: Gen. Laws R.I. 1956 – Title 16 – Education 16-2-18
(This reference to “the entire care, control and management of all the
public school interests” – refers to the employees other than
teachers, so this seems well within the purview of the school
committee.)**

16-13-14 Hearing on dismissal for cause –

Appeals

**Bylaws adopted: CRANSTON SCHOOL DEPARTMENT
CRANSTON, RI**

REPEAL 9351

Bylaws of the School Committee

Signing of Warrants

Payroll warrants shall be approved and signed by the chairman or clerk of the school committee and by the superintendent of schools or his authorized representative. They shall be submitted to the office of the city auditor for approval and payment by the city treasurer.

Legal Reference: Gen. Laws R. I., 1956 – Title 16 – Education

16-2-6 Chairman and clerk of town committee

**16-2-25 Distribution of powers in Providence and
Cranston**

**(which provides in these two cities that all funds expended for land or
improvement, construction
of buildings will be in the hands of the city council.
16-2-26 Special statutes prevailing**

**Bylaws adopted: CRANSTON SCHOOL DEPARTMENT
CRANSTON, RI**

REPEAL

9364

Bylaws of the School Committee

Public and Executive Sessions

All business relating to the Cranston Public Schools will be transacted by the school committee in open meeting provided that the school committee may, by the affirmative vote of five of its members, authorize the consideration of a closed meeting of, but not vote upon, any matter within its jurisdiction.

The administration shall submit to the school committee an agenda for the Executive Session of the items to be discussed, but not the specific content.

Meetings will be held in compliance with the R. I. Open Meeting Law.

Legal Reference: General Laws of Rhode Island

Title 42, Chapter 46

Bylaws adopted: 4/28/80 CRANSTON PUBLIC SCHOOLS
Amended: 8/18/86 CRANSTON, RHODE ISLAND
(Resolution No. 86-8-21)

REPEAL

9368.2

Bylaws of the School Committee

Parliamentary Procedure

Unless otherwise provided in these rules, the committee shall conduct all its meetings in accordance with “Robert’s Rules of Order, Revised.”

Bylaws adopted: CRANSTON SCHOOL DEPARTMENT

Cranston, Rhode Island